

ExxonMobil Foundation

Cultural Matching Gift Program

The Cultural Matching Gift Program encourages and assists employees, retirees, surviving spouses, and directors in their personal giving to cultural institutions by providing a matching contribution.

Program Terms

The matching ratio is one-to-one, with the Foundation contributing one dollar to the cultural institution for every dollar contributed by the individual donor. An individual may make matching gift contributions to more than one cultural institution. The minimum contribution eligible for matching is \$20 and, effective in 2005, the total amount that will be matched for any individual in a calendar year is \$2,000.

Eligible Donors

- Regular employees of Exxon Mobil Corporation or its affiliates that operate in the U.S. (This includes U.S. domestic employees on expatriate assignment.)
- Retirees from the above companies or the Exxon Corporation.
- Surviving spouses of deceased employees and retirees of the above companies or the Exxon Corporation.
- Present and former directors of Exxon Mobil Corporation or the Exxon Corporation.
- Non-U.S. payroll employees are eligible while on assignment in the U.S. with Exxon Mobil Corporation consolidated affiliates.

(Note: Retirees of the Mobil Corporation are not eligible for this program.)

Eligible Institutions

Gifts will be matched to U.S. nonprofit institutions which are open to public participation and tax exempt under Section 501(c)(3) of the Internal Revenue Code. Cultural programs must be a primary and substantial part of the institution's activities. Included are art, science and historic centers and museums; orchestras; choral groups; opera, theater and dance companies; libraries; public television and radio stations; zoos; aquariums; botanical gardens and historic preservation organizations. Also eligible are united arts funds and other service organizations which serve such cultural institutions and which have established tax-exempt status under Section 501(c)(3).

Eligible Contributions

For your gift to an eligible cultural institution to qualify for matching, it must meet *all* of the following conditions:

- It must be an actual donation, not merely a pledge, and it must be in the form of cash or publicly traded securities.
- It must be made directly to the cultural institution.
- It must be a *charitable contribution*, meaning that you or any member of your family or any person you designate may not receive a benefit of more than token value in return for, or as a result of, the contribution or the Foundation's matching gift.

The Foundation will only match the tax deductible portion of member ships or contributions.

- It must be *your personal contribution*, not a contribution made with funds provided to you in whole or in part for donation purposes by other individuals, groups or organizations.

You may ask the cultural organization to use your gift for a particular purpose, program or activity, so long as the above conditions are met. However, in all cases the Foundation's matching grant is unrestricted, meaning that how the matching funds are used will be the institution's decision.

Ineligible Contributions

The Foundation will not match:

- Gifts to organizations which do not have cultural programs as a primary and substantial part of their activities, such as environmental, conservation, health, welfare, religious and political organizations.
- Gifts to an eligible cultural group made in lieu of pledges, tithes or other financial commitments to a church or other non-eligible institution.
- Any portions of personal gifts which purchase donor benefits of more than token value.
- Gifts made with funds provided to the eligible individual for donation purposes by other individuals or groups.
- Bequests, gifts in the form of insurance premiums where the cultural institution is the beneficiary, charitable remainder trusts or other types of deferred gifts.
- Donated services or gifts of real estate or personal property (other than cash or securities).
- Fees for admissions.
- Subscriptions to publications.
- Gifts to private foundations.

Administration

The interpretation, application and administration of this program, which may be changed, suspended, revoked or terminated at any time, shall be determined by ExxonMobil Foundation, and its decisions shall be final. The Foundation reserves the right to audit institutional records and documents pertaining to this program and to request supporting donor documentation we consider necessary.

Questions

Questions regarding this program should be directed to:

ExxonMobil Matching Gift Program
P.O. Box 7288
Princeton, NJ 08543-7288

Telephone (toll free): (877) 807-0204
Email: exxonmobil@easymatch.com

Electronic applications are available at:
www.easymatch.com/exxonmobil

ExxonMobil Foundation

Cultural Matching Gift Program

Application Procedure

Step 1. The employee, retiree, surviving spouse, or director should fill out Section One of this application form and send the entire form with his or her contribution to the cultural institution. Please enter all applicable data. Incomplete forms cannot be processed.

Step 2. The cultural institution should fill out Section Two of this application form and send the entire form to: ExxonMobil Matching Gift Programs, P.O. Box 7288, Princeton, NJ 08543-7288. Institutions that have not previously received ExxonMobil cultural matching gifts should include a copy of their 501(c)(3) tax exemption and a profile of the organization explaining how it meets our cultural guidelines.

Step 3. The Foundation will verify information on the application form and authorize payment to the eligible cultural institution. A summary listing of the contributions matched will be sent quarterly with a consolidated check.

SECTION ONE *To be completed by the employee, retiree, surviving spouse, or director. (Please print or type.)*

CONTRIBUTOR'S LAST NAME, FIRST NAME, MIDDLE INITIAL

_____												CONTRIBUTOR'S PERSONNEL NUMBER											
_____												_____											
<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> RETIREE <input type="checkbox"/> SURVIVING SPOUSE <input type="checkbox"/> DIRECTOR												_____											

AMOUNT OF GIFT (\$20 MIN.)* \$	AMOUNT TO BE MATCHED	DATE OF GIFT _____ MONTH/DAY/YEAR
TYPE OF GIFT <input type="checkbox"/> CASH <input type="checkbox"/> SECURITIES	IF GIFT IS IN THE FORM OF SECURITIES, INDICATE TYPE OF STOCK AND COMPANY	NUMBER OF SHARES

CONTRIBUTOR'S HOME ADDRESS

CITY/STATE/ZIP	CONTRIBUTOR'S E-MAIL ADDRESS	CONTRIBUTOR'S DAYTIME PHONE
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NAME OF CULTURAL INSTITUTION

CITY/STATE OF CULTURAL INSTITUTION

*The Foundation has standard procedures for valuing gifts of securities for matching purposes. In most cases, the Foundation's valuation is based on the mean of the highest and lowest quoted selling price of the security on the date of the gift.

CERTIFICATION BY THE CONTRIBUTOR

I certify that at the time of this gift I qualify as an eligible employee, retiree, surviving spouse, or director. I further certify that this gift is my personal contribution and that it meets all of the conditions stated in this form, including the stipulation that neither I nor any member of my family nor any individual designated by me has received or will accept a benefit of more than nominal monetary value in return for, or as a result of, this gift or its matching by the Foundation.

SIGNATURE OF CONTRIBUTOR _____ DATE _____

SECTION TWO *To be completed by the cultural institution. (See Step 2 above)*

INSTITUTION NUMBER

CERTIFICATION BY THE GIFT RECIPIENT

I certify that this gift was made by the individual named above and has been received by this institution. I also certify that this gift will be used for the maintenance and support of this institution and that this institution has not provided and will not provide any benefit of more than nominal value to the donor, to any member of the donor's family or to any individual designated by the donor in return for, or as a result of, this gift or its matching by ExxonMobil Foundation.

PRINT NAME AND TITLE OF AUTHORIZED FINANCIAL OFFICER	SIGNATURE OF AUTHORIZED FINANCIAL OFFICER	TELEPHONE
		DATE

MAILING ADDRESS (If this address has changed, please attach a letter which explains the reason)

CITY/STATE/ZIP	GIFT AMOUNT	TAX DEDUCTIBLE GIFT AMOUNT
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EIN #	FAX	WEBSITE ADDRESS	E-MAIL ADDRESS
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